



# Walter E. Olson MEMORIAL LIBRARY

203 N. Main Street • Eagle River, WI 54521  
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## WALTER E. OLSON MEMORIAL LIBRARY BOARD OF TRUSTEES Meeting Notice

### Board of Trustees:

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Sara Klemann,  
Library Director

**PLACE:** This meeting will be held in the Eagle Room at the Olson Library.  
**Please contact the Library if you would like to participate remotely.**

**DATE:** February 15, 2023

**TIME:** 3 pm

### AGENDA

1. Call to Order. Quorum determination. Roll call.
2. Welcome guests, if any
3. Approval of January 18 Minutes

Discussion and possible action on the following items:

4. Presentation of Financial Reports
  - a. Approve Reports for Balance Sheet, Income and Expenses
  - b. Approve Regular Municipality Funds Checks Issued and Payable
  - c. Approve Special Board Funds Checks Issued and Payable
5. Letters and Communications, if any (information only)
6. Reports from Trustees & Staff
  - a. Town and City Representatives Reports
  - b. Maintenance Committee Report
  - c. Foundation Liaison Report
  - d. Director's Report
7. Current Business.
  - a. [Trustee Ethics Policy](#) annual review
  - b. Strategic Plan Update/Planning Landscape Questionnaire
  - c. Municipal relations
  - d. AED purchase options update
  - e. Approval of Annual Report/Statement Concerning System Effectiveness
  - f. Approval of NWLN Compliance Agreement
  - g. Approval of NWLN Privacy & Confidentiality Policy
  - h. Committee Reports (if any)
    - 1) Painting
    - 2) Parking Lot/Awning
    - 3) Landscaping
    - 4) Investments/Banking
8. Confirm next regular meeting: 3pm, Wednesday, March 15
9. Adjournment

*NOTICE: If a Board member cannot be present for this meeting through its entirety, please notify the Board President. If there is no quorum present at the above-stated meeting, an Executive Board meeting, open to the public, will be held "to pay required vouchers and to care for any other matter demanding immediate attention," pursuant to Article VI, Sec. 8 of the Olson Memorial Library Bylaws.*

**Please Note:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, please contact the Library Director at [director@olsonlibrary.org](mailto:director@olsonlibrary.org).

### **NOTICE OF POSTING: February 9, 2023**

Agendas provided to:	All Board Members	Town of Lincoln
	Vilas County Courthouse	Meeting Notice Email List
	Library Website	NWLS Director
	Library Notice Board	