



Walter E. Olson MEMORIAL LIBRARY

203 N. Main Street • Eagle River, WI 54521
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WALTER E. OLSON MEMORIAL LIBRARY BOARD OF TRUSTEES Meeting Notice

Board of Trustees:

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JoAnn Gelling,
Town of Washington

Sara Klemann,
Library Director

PLACE: This meeting will be held in the Eagle Room at the Olson Library.
Please contact the Library if you would like to participate remotely.

DATE: April 19, 2023

TIME: 3 pm

AGENDA

1. Call to Order. Quorum determination. Roll call.
2. Welcome guests, if any
3. Approval of March 15 Minutes

Discussion and possible action on the following items:

4. Presentation of Financial Reports
 - a. Approve Reports for Balance Sheet, Income and Expenses
 - b. Approve Regular Municipality Funds Checks Issued and Payable
 - c. Approve Special Board Funds Checks Issued and Payable (if any)
5. Letters and Communications, if any (information only)
6. Reports from Trustees & Staff
 - a. Town and City Representatives Reports
 - b. Maintenance Committee Report
 - c. Foundation Liaison Report
 - d. Director's Report
7. Current Business.
 - a. Job Description Review
 - b. Temporary/Special Library Card Policy
 - c. 2023 NWLS WLA Membership Agreement
 - d. 2023 NWLS Collection Development Grant
 - e. Staff & Volunteer Appreciation
 - f. Municipal relations
 - g. AED purchase options update
 - h. Committee Reports (if any)
 - 1) Painting
 - 2) Parking Lot/Awning
 - 3) Landscaping
 - 4) Investments/Banking
 - i. Catalog Demonstration
8. Confirm next regular meeting: 3pm, Wednesday, May 17
9. Adjournment

NOTICE: If a Board member cannot be present for this meeting through its entirety, please notify the Board President. If there is no quorum present at the above-stated meeting, an Executive Board meeting, open to the public, will be held "to pay required vouchers and to care for any other matter demanding immediate attention," pursuant to Article VI, Sec. 8 of the Olson Memorial Library Bylaws.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, please contact the Library Director at director@olsonlibrary.org.

NOTICE OF POSTING: April 13, 2023

Agendas provided to: All Board Members
Vilas County Courthouse
Library Website
Library Notice Board

Town of Lincoln
Meeting Notice Email List
NWLS Director