

## Walter E. Olson Memorial Library Patron Registration Policy

- Eligibility for a library account/card will not be limited because of religious, racial, social, economic, citizenship or political status; mental, emotional, or physical condition; age; gender; or sexual orientation.
- Individuals are limited to one account in the Northern Waters Library Network, regardless of the place of issue.
- Residents, property owners, and visitors to the area are eligible to apply for a library card.
- By applying for a library card, users agree to the terms outlined in the Library Card Registration Form.
- Account Types
  - Full-Service Accounts: Patrons must provide proof of identity and residence to register for a full-service patron account/library card.
  - Responsible Party Accounts: Applicants under the age of 16 or adults with a legal guardian/caregiver must have a parent, guardian, or other adult serve as the responsible party for the card. The responsible party will fulfill the proof of identity/residence requirements. Both applicant and responsible party must be present at registration.
  - Limited-Service Accounts: Individuals who are not able to provide proof of address are eligible for a limited-service account, which carries a loan limit of 3 items at a time and is not valid for the checkout of technology items.
  - Institutional Accounts: Institutional accounts are allowed with an authorized individual acting as the responsible party for the institution.
  - Temporary Digital Accounts: Wisconsin residents may self-register for an eCard to access NWLN digital services. eCards expire after 90 days and do not include circulation of physical materials, but may be upgraded to a permanent account.