



Walter E. Olson MEMORIAL LIBRARY

203 N. Main Street • Eagle River, WI 54521
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WALTER E. OLSON MEMORIAL LIBRARY BOARD OF TRUSTEES Meeting Notice

Board of Trustees:

Laurie Stoegbauer,
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Kathy Patten,
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Town of Lincoln

Joyce Owens,
Town of St. Germain

JoAnn Gelling,
Town of Washington

Sara Klemann,
Library Director

This meeting will be held in the Eagle Room of the Library on December 20 at 3pm CST
Please contact the Library if you would like to participate remotely.

AGENDA

1. Call to Order. Quorum determination. Roll call.
 2. Welcome guests, if any
 3. Approval of November 15 Minutes
- Discussion and possible action on the following items:
4. Presentation of Financial Reports
 - a. Approve Reports for Balance Sheet, Income and Expenses
 - b. Approve Regular Municipality Funds Checks Issued and Payable
 - c. Approve Special Board Funds Checks Issued and Payable (if any)
 5. Letters and Communications, if any (information only)
 6. Reports from Trustees & Staff
 - a. Municipal Meeting Reports
 - b. Maintenance Committee Report
 - c. Finance Committee Report
 - d. Foundation Liaison Report
 - e. Director's Report
 - f. Ad Hoc Committee Reports (if any)
 - 1) Painting/Chair Rails
 - 2) Landscaping
 - 3) Gutters/Ice Dam/Roof Remediation
 7. Current Business
 - a. 2024 budget update
 - b. Policy Review – Trustee Ethics Policy
 - c. Trustee development – “Everyday Relationships” webinar debrief
 - d. Staff appreciation
 - e. Inventory Update – proposed rescheduling to 1/26-1/27
 - f. Strategic Plan update
 - g. Fundraising update
 - h. Municipal outreach
 8. Confirm next regular meeting: 3pm, Wednesday, January 17, 2024
 9. Adjournment

NOTICE: If a Board member cannot be present for this meeting through its entirety, please notify the Board President. If there is no quorum present at the above-stated meeting, an Executive Board meeting, open to the public, will be held “to pay required vouchers and to care for any other matter demanding immediate attention,” pursuant to Article VI, Sec. 8 of the Olson Memorial Library Bylaws.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, please contact the Library Director at director@olsonlibrary.org.

NOTICE OF POSTING: December 14, 2023

Agendas provided to: All Board Members
Vilas County Courthouse
Library Website
Library Notice Board

Joint Library Agreement Municipalities
Meeting Notice Email List
NWLS Director