

## Walter E. Olson Memorial Library Board of Trustees Meeting Notice



203 N. Main Street  
Eagle River, WI 54521  
715-479-8070  
[www.olsonlibrary.org](http://www.olsonlibrary.org)

### Board of Trustees:

Laurie Stoegbauer (Lincoln),  
President

Kathy Patten (Eagle River),  
Vice-President

Joné Davis (NPSD), Secretary

Sherry Stecker (St. Germain),  
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Francine Gough (Cloverland)

Carol Olson (Conover)

Barb Leveille (Lincoln)

Joyce Owens (St. Germain)

JoAnn Gelling (Washington)

This meeting will be held in the Eagle Room of the Library on April 17 at 3pm CST  
**Please contact the Library if you would like to participate remotely.**

### AGENDA

1. Call to Order. Quorum determination. Roll call.
2. Welcome guests, if any
3. Review of meeting norms (Davis)
4. Approval of March Minutes  
Discussion and possible action on the following items:
5. Presentation of Financial Reports
  - a. Approve Reports for Balance Sheet, Income and Expenses
  - b. Approve Regular Municipality Funds Checks Issued and Payable
  - c. Approve Special Board Funds Checks Issued and Payable (if any)
6. Letters and Communications, if any (information only)
7. Reports from Trustees & Staff
  - a. Municipal Meeting Reports
  - b. Maintenance Committee Report (Owens - Chair)
  - c. Finance Committee Report (Stecker - Chair)
  - d. Foundation Liaison Report (Oatman)
  - e. Director's Report (Klemann)
  - f. Ad Hoc Committee Reports (if any)
    - 1) Painting/Chair Rails (Olson - Chair)
    - 2) Landscaping (Leveille - Chair)
    - 3) Gutters/Ice Dam/Roof Remediation (Patten/Stoegbauer – Co-chairs)
8. Current Business
  - a. Policy Review
    - 1) Finance Policy
    - 2) Confidentiality & Privacy of Patron Information Policy
    - 3) Circulation Policy
  - b. Trustee development – “Core Values of Librarianship” debrief
  - c. Volunteer Appreciation
  - d. Strategic Plan update (Klemann)
  - e. Fundraising planning
  - f. Municipal outreach – Annual Meeting reports
9. Confirm next regular meeting: 3pm, Wednesday, May 15, 2024
10. Adjournment

**Please Note:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request this service, please contact the Library Director at [director@olsonlibrary.org](mailto:director@olsonlibrary.org).

### **NOTICE OF POSTING: April 11, 2024**

Agendas provided to:	All Board Members	Joint Library Agreement Municipalities
	Vilas County Courthouse	Meeting Notice Email List
	Library Website & Notice Board	NWLS Director