



203 N. Main Street  
 Eagle River, WI 54521  
 715-479-8070  
[www.olsonlibrary.org](http://www.olsonlibrary.org)

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## Walter E. Olson Memorial Library Board of Trustees Meeting Notice

This meeting will be held in the Eagle Room of the Library on April  
 16 at 3pm CST.

**Please contact the Library if you would like to participate remotely.**

### AGENDA

1. Call to Order. Quorum determination. Roll call.
2. Welcome guests, if any
3. Review of meeting norms (Davis)
4. Approval of 3/19/25 Minutes
- Discussion and possible action on the following items:
5. Presentation of Financial Reports
  - a. Approve Reports for Balance Sheet, Income and Expenses
  - b. Approve Regular Municipality Funds Checks Issued and Payable
  - c. Approve Special Board Funds Checks Issued and Payable (if any)
6. Letters and Communications, if any (information only)
7. Reports from Trustees & Staff
  - a. Municipal Meeting Reports - Annual Meeting reports
  - b. Maintenance Committee Report (Davis - Chair)
  - c. Finance Committee Report (Stecker - Chair)
  - d. Foundation Liaison Report (Oatman)
  - e. Fundraising Committee Report
  - f. Nominating Committee Report
  - g. Director's Report (Klemann)
8. Current Business
  - a. Policy Committee update – Technology Assistance Policy
  - b. Approval of Northern Waters Agreements
    - 1) NWLS WLA Membership Grant Agreement
    - 2) NWLS Collection Development Grant Agreement
    - 3) NWLN Compliance Agreement
  - c. Approval of revised 2025 Budget
  - d. Municipal outreach
  - e. Volunteer Appreciation Planning (April 20-26)
9. Confirm next regular meeting: 3pm, Wednesday, May 21, 2025
10. Adjournment

**Please Note:** Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request this service, please contact the Library Director at [director@olsonlibrary.org](mailto:director@olsonlibrary.org).

**Notice of posting: April 10, 2025**

Agendas provided to:

- |                                |  |
|--------------------------------|--|
| All Board Members              | Joint Library Agreement Municipalities |
| Vilas County Courthouse        | Meeting Notice Email List              |
| Library Website & Notice Board | NWLS Director                          |