



203 N. Main Street
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www.olsonlibrary.org

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Walter E. Olson Memorial Library Board of Trustees Annual Meeting Notice

This meeting will be held in the Eagle Room of the Library
on May 21 at 3pm CST.

Please contact the Library if you would like to participate remotely.

AGENDA

1. Call to Order. Quorum determination. Roll call.
2. Welcome guests, if any
3. Review of meeting norms (Davis)
4. Approval of 4/16/25 Minutes
- Discussion and possible action on the following items:
5. Presentation of Financial Reports
 - a. Approve Reports for Balance Sheet, Income and Expenses
 - b. Approve Regular Municipality Funds Checks Issued and Payable
 - c. Approve Special Board Funds Checks Issued and Payable (if any)
6. Letters and Communications, if any (information only)
7. Reports from Trustees & Staff
 - a. Municipal Meeting Reports - Annual Meeting reports
 - b. Maintenance Committee Report (Davis - Chair)
 - c. Finance Committee Report (Stecker - Chair)
 - d. Foundation Liaison Report (Oatman)
 - e. Fundraising Committee Report
 - f. Nominating Committee Report
 - g. Director's Report (Klemann)
8. Current Business
 - a. Policy Committee update – Room Reservation Policy
 - b. Renewal of Class A Raffle License
 - c. Discussion of alternative credit card vendor options
 - d. Municipal outreach
 - e. Officer Elections
 - f. Committee Selections
9. Confirm next regular meeting: 3pm, Wednesday, June 18, 2025
10. Adjournment

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request this service, please contact the Library Director at director@olsonlibrary.org.

Notice of posting: May 15, 2025

Agendas provided to:

All Board Members
Vilas County Courthouse
Library Website & Notice Board

Joint Library Agreement Municipalities
Meeting Notice Email List
NWLS Director